

# AUDITING PROCEDURES REPORT

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type <input type="checkbox"/> City <input type="checkbox"/> Township <input type="checkbox"/> Village <input checked="" type="checkbox"/> Other		Local Government Name Tri-Township Fire Association of Sturgis, and Sherman, Fawn Rvr		County St. Joe
Audit Date March 31, 2004		Opinion Date Sept. 3, 2004		Date Accountant Report Submitted to State:

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board and the Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan, Department of Treasury.

We affirm that:

1. We have complied with the *Bulletin for the Audits of Local Units of Government in Michigan* as revised.
2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

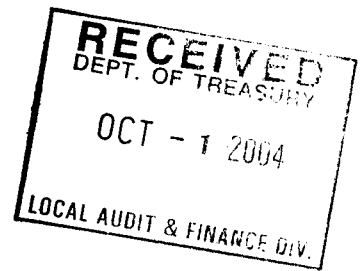
You must check the applicable box for each item below.

- |                              |  |   |
|------------------------------|--|---|
| <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | 1. Certain component units/funds/agencies of the local unit are excluded from the financial statements.   |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 2. There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).  |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 3. There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).  |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 4. The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.   |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 5. The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).   |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 6. The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.   |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year). |
| <input type="checkbox"/> yes | <input type="checkbox"/> no            | 8. The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).   |
| <input type="checkbox"/> yes | <input checked="" type="checkbox"/> no | 9. The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).  |

We have enclosed the following:

	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	X		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).			X

Certified Public Accountant (Firm Name) David F. Lacey, CPA, PC			
Street Address 67036 N. M-66		City Sturgis	State MI
Accountant Signature		ZIP 49091	



TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS

75-7513

COMPREHENSIVE ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED MARCH 31, 2004

COMPREHENSIVE ANNUAL FINANCIAL REPORT  
TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
FOR THE YEAR ENDED MARCH 31, 2004

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Independent Auditor's Report

To Board of  
Tri-Township Fire Association of Sherman,  
Sturgis, and Fawn River Townships

We have audited the accompanying financial statements of the governmental activities of the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Townships as of and for the year ended March 31, 2004, which collectively comprise the Department's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Townships' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities of the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Townships as of March 31, 2004, and the respective changes in financial position where applicable, thereof for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, budgetary comparison schedules are not a required part of the basic financial statements but are supplemental information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplemental information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Township's basic financial statements. The accompanying other supplemental information, as identified in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The other supplemental information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

In accordance with Government Auditing Standards, we have also issued our report dated September 3, 2004 on our consideration of the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Township's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of our audit.

Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Townships has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments, and related statements, as of March 31, 2004.

A handwritten signature in black ink, appearing to read 'D. Locey', is positioned above the printed name.

David F. Locey, CPA, PC  
September 3, 2004

## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our discussion and analysis of the Department's financial performance provides an overview of the Department's financial activities for the year ended March 31, 2004.

### **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities (on pages 8 – 9) provide information about the activities of the Department as a whole and present a longer-term view of the Department's finances. Fund financial statements start on page 10. For governmental activities, these statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the Department's operations in more detail than the government-wide statements by providing information about the Department's general funds.

### **Reporting the Department as a Whole**

#### **The Statement of Net Assets and the Statement of Activities**

Our analysis of the Department as a whole begins on page 5. One of the most important questions asked about the Department's finances, is, "Is the Department as a whole better off or worse off as a result of the year's activities?" The Statement of Net Assets and the Statement of Activities report information about the Department as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the Department's net assets and changes in them. You can think of the Department's net assets-the difference between assets and liabilities-as one way to measure the Department's financial health, or financial position. Over time, increases or decreases in the Department's net assets are one indicator of whether its financial health is improving or deteriorating.

Statement of Net Assets and the Statement of Activities:

- Governmental activities-The Department's basic services are reported here, fire protection. Grants, Township contributions, and fire runs finance most of these activities.

## Reporting the Department's Most Significant Funds

### Fund Financial Statements

The fund financial statements begin on page 10 and provide detailed information about the general fund-not the Department as a whole.

- Governmental funds-All of the Department's services are reported in the governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Department's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the Department's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in a reconciliation at the bottom of the fund financial statements.

### THE DEPARTMENT AS A WHOLE

For the year ended March 31, 2004, net assets changed as follows:

	<b>Governmental Activities</b>
Beginning net assets	\$ 33,654
Increase in net assets	<u>730,791</u>
Ending net assets	<u>\$ 764,445</u>

That reflects an increase of 21.7 percent for governmental activities.

Since this is the first year to report all activities on the accrual basis of accounting, a comparison to the prior year is not possible (with the exception of the above comparison). However, in future years, this section will explain the differences between the current- and prior-year assets, liabilities, and changes in net assets.

### Governmental Activities

Again, because this is the first year to report governmental activities on the accrual basis of accounting, a comparison to the prior year is not possible. However, in next year's discussion this section will show a condensed financial comparison of revenues and expenses and provide explanations for significant differences.

To aid in the understanding of the Statement of Activities some additional explanation is given. Of particular interest is the format that is significantly different than a typical Statement of Revenues, Expenses, and Changes in Fund Balance. You will notice that expenses are listed, then revenues from that particular program reported second. The result is a Net(Expense)/Revenue. The reason for this kind of format is to highlight the relative financial burden of each of the functions on the Department's taxpayers. It also identifies how much each function draws from the general revenues or if it is self-financing through fees and grants.

## THE DEPARTMENT'S FUNDS

With the implementation of two new accounting standards, an analysis of current- and prior-year governmental fund (in particular the general fund) balance sheets is difficult to do. In subsequent years, this section will discuss and analyze significant differences. However, some individual funds were not affected by these new accounting standards and a review of those funds follows.

The following schedule presents a summary of general, special revenue, capital project, debt service, and permanent fund revenues and expenditures for the fiscal year ended March 31, 2004, and the amount and percentage of increases and decreases in relation to the prior year.

<b>Revenues:</b>	<b>FYE 04 Amount</b>	<b>Percent of Total</b>
<b>Grant, Township Contribution, And Interest</b>	\$ 81,054	55.7%
<b>Township Support</b>	45,000	30.9%
<b>Charges for Services</b>	<u>19,434</u>	<u>13.4%</u>
<b>Total Revenues</b>	\$145,488	100.00%



<b>Expenditures:</b>	<b>FYE 04 Amount</b>	<b>Percent of Total</b>
Wages	\$ 24,992	18.6%
Insurance	10,595	7.9%
Utilities – Telephone	2,813	2.1%
Fuel – Maintenance	4,369	3.2%
Equipment	85,459	63.4%
Miscellaneous	<u>5,575</u>	<u>4.8%</u>
<b>Total Expenditures</b>	<b>\$133,803</b>	<b>100.00%</b>

## **CAPITAL ASSET**

### **Capital Assets**

At the end of March 31, 2004, the Department had \$770,470 invested in capital assets.

	<b>Governmental Activities</b>
Equipment	<u>\$ 770,470</u>
<b>TOTALS</b>	<u><b>\$ 770,470</b></u>

## **CONTACTING THE DEPARTMENT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, and customers with a general overview of the Department's finances and to show the Department's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Township, 70164 Big Hill Rd, Sturgis, MI 49091.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
STATEMENT OF NET ASSETS  
MARCH 31, 2004

ASSETS	<u>Governmental Activities</u>
Current Assets:	
Cash and cash equivalents	\$6,750
Accounts receivable	36,336
Prepaid insurance	3,461
Total current assets	<u>\$46,547</u>
Noncurrent Assets:	
Capital assets	
Fire truck	540,000
Radio	14,750
SCBA equipment	66,195
Rescue tools	29,906
Other equipment	119,619
Accumulated depreciation	(51,364)
Total noncurrent assets	<u>719,106</u>
Total assets	765,653
LIABILITIES	
Current Liabilities:	
Accounts payable	898
Other accrued expenses	310
Total liabilities	<u>1,208</u>
NET ASSETS	
Invested in Capital Assets	719,106
Unrestricted	45,339
Total net assets	<u><u>\$764,445</u></u>

Notes to the financial statement are an integral part of this statement.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED MARCH 31, 2004

Governmental Activities:	
Expenses	
Public safety	<u>\$99,708</u>
Total expenses	99,708
Charges for services	<u>19,434</u>
Net (expenses)	<u>80,274</u>
General Revenues:	
Grant revenue and interest income	81,054
Township support	<u>45,000</u>
Total general revenues	<u>126,054</u>
Change in net assets	<u>45,780</u>
Net assets-beginning	33,654
GASB 34 - Capital asset valuation adjustment	<u>685,011</u>
Net assets-ending	<u><u>\$764,445</u></u>

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
BALANCE SHEET  
GOVERNMENTAL FUND  
MARCH 31, 2004

ASSETS

Cash and cash equivalents	\$6,750
Accounts receivable	36,336
Prepaid insurance	<u>3,461</u>
Total assets	<u><u>\$46,547</u></u>

LIABILITIES

Accounts payable-expenses	<u>\$1,208</u>
Total liabilities	<u>1,208</u>

FUND BALANCE

Unreserved	<u>45,339</u>
Total fund balance	<u>45,339</u>
Total liabilities and fund balance	<u><u>\$46,547</u></u>

Amounts reported for governmental activities in the Statement of Net Assets  
are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation of \$51,364	719,106
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TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED MARCH 31, 2004

	Governmental Activities
REVENUES	
Grant revenue and interest income - Fawn River Township	\$27,018
Grant revenue and interest income - Sherman Township	27,018
Grant revenue and interest income - Sturgis Township	27,018
Township support - Fawn River	15,000
Township support - Sherman	15,000
Township support - Sturgis	15,000
Fire Runs	19,434
Total revenues	<u>145,488</u>
EXPENDITURES	
Volunteer wages	16,892
Officer wages	8,100
Insurance	10,595
Utilities and telephone	2,813
Fuel and maintenance	4,369
Bookkeeping/audit	1,600
Miscellaneous	3,975
Equipment purchased	85,459
Total expenditures	<u>133,803</u>
Excess (deficiency) of revenues over expenditures	<u>11,685</u>
Fund balance-beginning	<u>33,654</u>
Fund balance-ending	<u><u>\$45,339</u></u>
Reconciliation of the change in fund balances-total governmental funds to the change in net assets of governmental activities:	
Net change in fund balances-total governmental funds	\$11,685
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset purchases capitalized - prior periods	685,011
Capital asset purchases capitalized - current year	85,459
Depreciation expense	(51,364)
Change in Net Assets of Governmental Activities	<u><u>\$730,791</u></u>

Notes to the financial statement are an integral part of this statement.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS - BUDGET AND ACTUAL  
FOR THE YEAR ENDED MARCH 31, 2004

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
REVENUES			
Grant revenue and interest income - Fawn River Townsh	\$167	\$27,018	\$26,851
Grant revenue and interest income - Sherman Township	167	27,018	26,851
Grant revenue and interest income - Sturgis Township	167	27,018	26,851
Township support - Fawn River	19,833	15,000	(4,833)
Township support - Sherman	19,833	15,000	(4,833)
Township support - Sturgis	19,833	15,000	(4,833)
Fire Runs	12,000	19,434	7,434
Total revenues	<u>72,000</u>	<u>145,488</u>	<u>73,488</u>
EXPENDITURES			
Volunteer wages	15,000	16,892	(1,892)
Officer wages	8,100	8,100	0
Insurance	10,450	10,595	(145)
Utilities and telephone	3,050	2,813	237
Fuel and maintenance	4,300	4,369	(69)
Bookkeeping/audit	1,600	1,600	0
Miscellaneous	14,500	3,975	10,525
Equipment purchased	15,000	85,459	(70,459)
Total expenditures	<u>72,000</u>	<u>133,803</u>	<u>(61,803)</u>
Excess (deficiency) of revenues over expenditures	<u>0</u>	<u>11,685</u>	<u>11,685</u>
Fund balance-beginning	<u>33,654</u>	<u>33,654</u>	<u>0</u>
Fund balance-ending	<u>\$33,654</u>	<u>\$45,339</u>	<u>\$11,685</u>

Notes to the financial statement are an integral part of this statement.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2004

**SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES**

The Tri-Township Fire Association of Sherman, Sturgis, and Fawn River Townships, by law, is not a separate entity, but a fund shared by the participating Townships. The Township boards have allowed the Association to report as a separate unit.

**BASIS OF PRESENTATION**

**GOVERNMENT-WIDE FINANCIAL STATEMENTS**

The Statement of Net Assets and Statement of Activities display information about the reporting government. Governmental activities generally are financed through intergovernmental revenues and other revenues.

**FUND FINANCIAL STATEMENTS**

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditure/expenses.

The funds of the financial reporting entity are described below:

**GOVERNMENTAL FUNDS**

General Fund - This fund is the primary operating fund of the Department, it is used to account for all activities.

**MEASUREMENT FOCUS AND BASIS OF ACCOUNTING**

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2004

**SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (CONT'D)**

**MEASUREMENT FOCUS AND BASIS OF ACCOUNTING (CONT'D)**

Measurement Focus

On the Statement of Net Assets and the Statement of Activities, governmental activities are presented using the economic resources measurement focus.

In the fund financial statements, the "current financial resources" measurement focus or the "economic resources" measurement focus is used as appropriate:

All governmental funds utilize a "current financial resources" measurement focus. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Basis of Accounting

In the government-wide Statement of Net Assets and Statement of Activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset used. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place.

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under this modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within the current period or within sixty days after year-end. Expenditure (including capital outlay) are recorded when the related fund liability is incurred.



TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2004

**SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (CONT'D)**

**ASSETS, LIABILITIES, AND EQUITY**

**Receivables**

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received.

**Fixed Assets**

The accounting treatment over property, plant, and equipment (fixed assets) depends on whether the assets are used in governmental fund operations and whether they are reported in the government-wide or fund financial statements.

**Government-wide Statements**

In the government-wide financial statements, fixed assets are accounted for as capital assets. All fixed assets are valued at market value, or estimated market value if actual is unavailable. Estimated market value was used to value the majority of the assets acquired prior to April 1, 2003.

Prior to April 1, 2003, governmental funds' infrastructure assets were not capitalized. These assets (back to April 1, 2003) have been valued at estimated market value.

Depreciation of all exhaustible fixed assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Machinery and Equipment	15 years
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**Fund Financial Statements**

In the fund financial statements, fixed assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2004

**SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES (CONT'D)**

**USE OF ESTIMATES**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**DETAIL NOTES ON TRANSACTION CLASSES/ACCOUNTS**

**CASH AND CASH EQUIVALENTS**

**Deposits**

The Department's policies regarding deposits of cash are discussed below. The table presented below is designed to disclose the level of custody credit risk assumed by the Department based upon how its deposits were insured or secured with collateral at March 31, 2004. The categories of credit risk are defined as follows:

Category 1-Insured by FDIC or collateralized with securities held by the Department or its agent in its name

Category 2-Uninsured but collateralized with securities held by the pledging financial institution's trust department or agent in the Department's name

Category 3-Uninsured and uncollateralized; or collateralized with securities held by the pledging financial institution, or by its trust department or agent but not in the Department's name; or collateralized with no written or approved collateral Agreement

Type of Deposits	Total Bank Balance	Custody 1	Credit Risk 2	Category 3	Total Carrying Value
Demand deposits	<u>\$6,750</u>	<u>\$6,750</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$6,750</u>
Total Deposits	<u>\$6,750</u>	<u>\$6,750</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$6,750</u>

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED MARCH 31, 2004

**DETAIL NOTES ON TRANSACTION CLASSES/ACCOUNTS (CONT'D)**

**CAPITAL ASSETS**

Capital asset activity for the year ended March 31, 2004, was as follows:

	<u>Balance at April 1, 2003</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance at March 31, 2004</u>
Governmental Activities:				
Machinery and equipment	<u>\$685,011</u>	<u>\$85,459</u>	<u>\$0</u>	<u>\$770,470</u>
Total at market value	<u>685,011</u>	<u>85,459</u>	<u>0</u>	<u>770,470</u>
Less accumulated depreciation				
Machinery and equipment	<u>(45,667)</u>	<u>(5,697)</u>	<u>0</u>	<u>(51,364)</u>
Total accumulated depreciation	<u>(45,667)</u>	<u>(5,697)</u>	<u>0</u>	<u>(51,364)</u>
Governmental activities capital assets, net	<u><u>\$639,344</u></u>	<u><u>\$79,762</u></u>	<u><u>\$0</u></u>	<u><u>\$719,106</u></u>

TRI-TOWNSHIP FIRE ASSOCIATION OF SHERMAN,  
STURGIS, AND FAWN RIVER TOWNSHIPS  
NOTES TO FINANCIAL STATEMENTS  
YEAR ENDED MARCH 31, 2004

**OTHER ASSETS**

COMPENSATED ABSENCE

None.

POST EMPLOYMENT BENEFITS

No benefits are available.

COMMITMENTS AND CONTINGENCIES

Management of the Department is not aware of any material commitments or contingent liabilities.

**David F. Locey, CPA, PC**

P.O. Box 7037  
67036 N. M-66  
Sturgis, MI 49091

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(269)-651-4225 Phone  
(269)-651-1989 Fax

#### COMMENTS AND RECOMMENDATIONS

Tri-Township Fire Association of Sherman,  
Sturgis, and Fawn River Townships  
Sturgis, Michigan

We appreciated the opportunity of examining the records for the year ended March 31, 2004 and the assistance given during the examination.

During the course of the examination we noted no matters that were of material importance to point out to the Association for future reference.

Again, we appreciate the opportunity of being of service to you.

A handwritten signature in black ink, appearing to read 'D. Locey', is positioned above the printed name.

DAVID F. LOCEY, C.P.A., P.C.  
September 3, 2004